

Approved by the Executive Committee
December 20, 2016

Executive Committee Meeting
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ROLL CALL

PURCHASE APPROVAL REQUEST FOR EXPEDITED CHANGE ORDER FOR CONSULTATIVE SERVICES

The "Purchase Recommendation" is presented by campus and a Summary from "Appropriated Funds" (*i.e.*, from State appropriations to the University) and from "Institutional Funds" is included. The latter term is used here to designate funds received by the University under contracts with the United States Government; contracts with private corporations and other organizations, from foundation grants, and grants from corporations and other donors; and University revolving funds authorized by law. The Summary also indicates a total amount by campus.

The Board action recommended in this item complies in all material respects with applicable State and federal laws, University of Illinois Statutes, The General Rules Concerning University Organization and Procedure, and Board of Trustees policies and directives.

The Assistant Vice President for Procurement Services has proposed and the Vice President, Chief Financial Officer recommends the following purchase. Unless otherwise specified, the purchase in each case is recommended on the basis of the lowest acceptable bid.

The President of the University concurs.

Unit	Carle Illinois College of Medicine
Item	Consultative services to assist with accreditation efforts for the Carle Illinois College of Medicine
Cost	\$1,334,000.00 (estimated)
Vendor	Pricewaterhouse Coopers (PWC) Advisory Services LLC, Boston MA

The University seeks approval to expedite a change order to an existing sole source purchase originally valued at \$562,000.00 for consultative services to support the accreditation efforts for the new Carle Illinois College of Medicine.

This action is a justifiable sole source purchase in that the vendor was specifically named to provide services as part of a donation by the Carle Foundation on June 15, 2016, in which they donated 51% of total funds required to support this engagement. Sole source procedures related to donations were followed in accordance with the Illinois Procurement Code. Remaining support will be derived from institutional funding from the University of Illinois at Urbana-Champaign. No state appropriated funding or tuition will be used.

The initial efforts of this engagement commenced on August 4, 2016. During this phase, PWC provided services for the development of the Liaison Committee on Medical Education (LCME) data collection instrument (DCI) and self-study, mock survey visits, which consisted of: assessing progress, document review and analysis of CICOM accreditation materials; developing project structure; supporting accreditation committees and document development; and preparing committees for a mock survey visit and revising necessary documents.

The contract also included an optional phase, for implementation of DCI components and updates to materials that include: developing detailed roadmap of actions to operationalize the College of Medicine; assistance in operationalizing the College of Medicine; and continued refinement of the DCI. Given the success of the initial efforts and the need for implementation of the DCI components, the University sought to pursue a change order to the initial contract. On November 30, 2016, the Carle Foundation donated 51% of the total funds required to fund this option.

With an opportunity to prevent any delays in continued progress and allowing PWC to begin work on this next phase in December, approval from the Executive Committee is requested. This purchase item will be presented in the composite Purchases approval summary during the next Board cycle in January 2017.